

DRAFT Minutes

Open Session

Town of East Greenwich

Joint Meeting

Ad Hoc Town Manager Search Advisory Board and Town Council

March 8, 2018 at 6:00pm

Town Hall, Town Council Conference Room

125 Main Street, East Greenwich RI 02818

Ad Hoc Town Manager Search Advisory Board (6/6): John (Jack) Yena, Vincent Ragosta, Jr., Allen Gammons, Charles (Chad) Callanan, Alexis Meyer, Steve Lombardi

Town Council (3/5): Suzanne Cienki, Nino Granatiero and Mark Schwager (Sean Todd and Andrew Deutsch were absent).

Town Staff: David D'Agostino, Esq., Leigh Carney

- 1) Call to Order – Chairman Yena and President Cienki

The meeting was called to order at 6:05pm.

- 2) Approval of Ad Hoc Town Manager Search Advisory Board Minutes from February 21, 2018 (Open and Closed Sessions)

Motion to approve made by Allen Gammons, seconded by Alexis Meyer

Ayes: Yena, Ragosta, Gammons, Meyer, Lombardi, Callanan

Motion carried 6-0

- 3) Convene to Executive Session pursuant to RIGL 42-46-5 (a) (1) to discuss the job performance, character, or physical or mental health of a person or persons related to applications received for the Town Manager's position.

*Note: such person or persons were notified in advance in writing that they may require the discussion be at an open meeting.

Motion to convene in to Executive Session pursuant to RIGL 42-46-5 (a) (1) to discuss the job performance, character, or physical or mental health of a person or persons related to applications received for the Town Manager's position made by Mark Schwager, seconded by Nino Granatiero

Ayes: Cienki, Granatiero, Schwager

Motion carried 3-0

Motion to convene in to Executive Session pursuant to RIGL 42-46-5 (a) (1) to discuss the job performance, character, or physical or mental health of a person or persons related to applications received for the Town Manager's position made by Allen Gammons, seconded by Charles Callanan

Ayes: Yena, Ragosta, Gammons, Meyer, Lombardi, Callanan

Motion carried 6 – 0

- 4) Reconvene to Open Session to vote to seal the Executive Session minutes pursuant to RIGL 42-46-4 (b).

Motion to reconvene to Open Session and vote to seal the Executive Session minutes pursuant to RIGL 42-46-4 (b) made by Nino Granatiero, seconded by Mark Schwager

Ayes: Cienki, Granatiero, Schwager

Motion carried 3 - 0

Motion to reconvene to Open Session and vote to seal the Executive Session minutes pursuant to RIGL 42-46-4 (b) made by Alexis Meyer, seconded by Allen Gammons

Ayes: Yena, Ragosta, Gammons, Meyer, Lombardi, Callanan

Motion carried 6 – 0

- 5) Discuss logistics for interviewing the candidates that the Council selects.

Saturday, April 14th was identified as the best date for scheduling interviews, except for Ms. Meyer. It was decided to schedule 45 minutes per interview with 15 minutes in between to allow for discussion. Solicitor D'Agostino recommended it would be appropriate for Ms. Meyer to call each candidate rather than participating over the telephone during the group interview. Interviews will not be recorded. No alternative date was identified. Solicitor D'Agostino offered to reach out to candidates about the April 14th date. Meeting location will be determined at a later date. Discussion followed on candidates preparing for interviews, checking references and vetting candidates. Mr. Ragosta disclosed his intent to recuse from voting only on matters related to Gayle Corrigan. Solicitor D'Agostino addressed ethical issues regarding the recusal previously mentioned by Mr. Ragosta.

It was decided to hold the pre-meeting the same morning as the interviews on April 14th beginning at 9:00am with interviews beginning at 10:00am, running every 45 minutes with a 15 minute break and a 30 minute break at noon. Location to be determined based on the need to use Skype. Solicitor D'Agostino will prepare written minutes only.

6) Adjournment

Motion to adjourn at 7:20pm made by Nino Granatiero, seconded by Mark Schwager

Ayes: Cienki, Granatiero, Schwager

Motion carried 3 – 0

Motion to adjourn at 7:00pm made by John Yena, seconded by Charles Callanan

Ayes: Yena, Ragosta, Gammons, Meyer, Lombardi, Callanan

Motion carried 6 – 0

Respectfully submitted by:

Leigh A. Carney, CMC
Town Clerk

Approved:
(Pending)